

DOCUMENT NUMBER: EWP002		DOCUMENT TITLE: Edzell Woods Composting Policy	
Creator:	Nicola Cobb	Approver:	Karen Traill
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In order to ensure that the Composting process remains a simple process and a safe and secure area of the Edzell Woods Estate, the Committee have developed a Composting Policy, policy number EW002.

1. Residents of the estate are permitted to use the composting bins for green gardening waste, which only includes grass cuttings, leaves, weeds and dead flowers.
2. Residents **must not** put trees, branches, bushes or thick sticks in the composting bins or anywhere on the hardstanding. You must dispose of these yourself at the local recycling centres.
3. The Hardstanding is secured by means of a gated entrance with a key combination lock. The key combination lock will be changed periodically by an Edzell Woods Committee Member. A notice of change will be announced in the Newsletters. Residents must ask for the code via the committee email address edzellwoodsct@gmail.com. Please refer to the Hardstanding policy for further information.
4. On depositing compostable material into the bins **you must**;
 - a) Make sure all of your compostable materials land in the bin, if they spill out pick it up and put it in the bin.
 - b) Ensure you level your compostable waste, do not leave it in a heap
 - c) Before you leave, stand in the box and walk over your compostable waste to flatten it to ensure it is level.
5. The Hardstanding area is not a dumping ground for waste and/or unwanted items. If you are found to be littering the area, you will be asked to remove such items and if you do not, further action will be taken and you may be liable to a fee and the disposal costs. Please refer to the hardstanding policy for further details regarding the composting bins.
6. Committee members are Karen Traill, Mike Boyd, Maria Day and Ken Williams. They can be contacted via edzellwoodsct@gmail.com